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# and Creative Industries



**UNESCO** is recruiting a **HEAD OF UNIT - Cultural and Creative Industries**, to be based in the Section on the Diversity of Cultural Expressions within the Division for Creativity in Paris. Take a look at the job description. Well qualified candidates with the necessary core and managerial competences - as well as the language skills (excellent knowledge of English or French and good knowledge of the other language) should apply by 26 May.

**Post Number : CLT 266**

### OVERVIEW OF THE FUNCTIONS OF THE POST

The mission of the Section on the Diversity of Cultural Expressions within the Division for Creativity is to ensure the effective implementation of the 2005 Convention on the Protection and Promotion of the Diversity of Cultural Expressions. Its main lines of action are to ensure the Convention's statutory activities that involve providing support for the sound decision-making of the Convention's governing bodies and its statutory operations, raising awareness and promoting the visibility of the Convention, providing capacity-building in Member States and promoting international cooperation through knowledge sharing, the collection, analysis and distribution of data and best practices.

Under the authority of the Director of the Division for Creativity and the direct supervision of the Chief of the Diversity of Cultural Expressions Section, the incumbent will be responsible for innovating and executing an operational programme of activities required to implement the 2005 Convention on the Protection and Promotion of the Diversity of Cultural Expressions and its International Fund for Cultural Diversity (IFCD). IFCD operations are aimed at different stakeholder groups including policy makers, artists and entrepreneurs working in the cultural and creative industries, specialised non-governmental organisations.

The incumbent will contribute to the delivery of programme objectives as well as to mobilise extrabudgetary funds necessary to carry out programme of activities. As Head of the Programme and Stakeholder Outreach Unit (DCE/PSO), s/he will supervise staff and provide day-to-day oversight of their work.

Within this context, the incumbent will:


- Lead a team to develop, manage and implement the International Fund for Cultural Diversity.
- Innovate and implement the IFCD fundraising and communication strategy, including with private sector partners.
- Develop relevant project monitoring and evaluation tools and resources to support capacity-building activities.
- Provide substantive input and organizational support to the planning, coordination and follow-up to the statutory meetings related to the 2005 Convention, including the preparation of statutory documents.
- Develop and implement a stakeholder outreach strategy and programme of activities targeting in particular governmental, civil society and private sector actors working in the cultural and creative industries as well as related UNESCO Chairs and Category II Centres and international organizations.
- Provide substantive input to implement programmes and projects related to the overall objectives of the 2005 Convention, UNESCO global priorities and transversal issues in line with priorities of the Culture Sector and the Convention governing bodies.
- Formulate strategies and develop project proposals and workplans to mobilise extrabudgetary resources.

Deadline (Midnight Paris Time) : May 26, 2018

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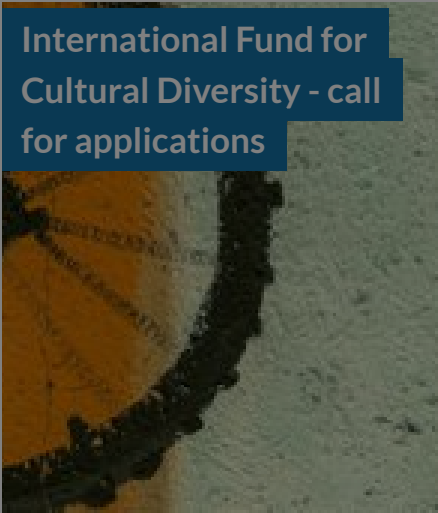
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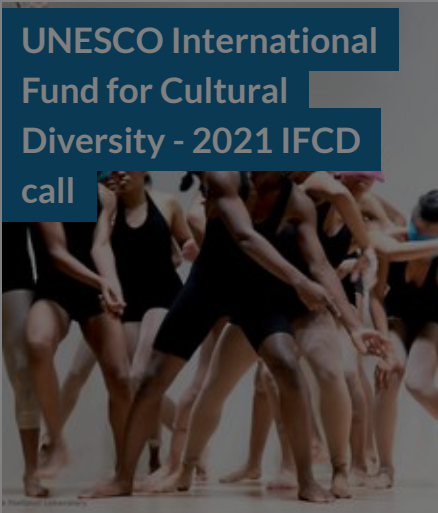
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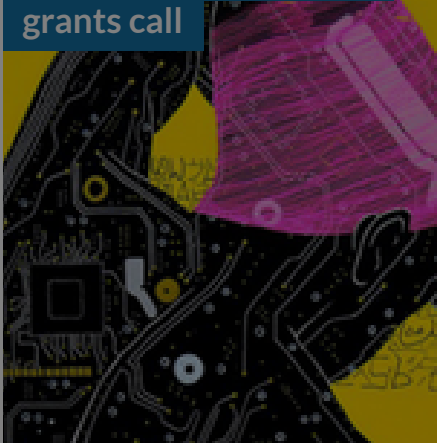
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